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DIRECTORS:
Samantha Reason & Nicole Rosson

2020 HANDBOOK & GUIDE TO DANCE AT IPA

The following information is a guide to assist you in settling into your dance year at
INDUSTRIE Performing Arts

Introduction

Thank you for your enquiry and trusting in INDUSTRIE as your chosen dance school for your dancer. There are many dance schools to choose from, however choosing the right one for your dancer is an important decision, we are here to look after you during your time at our studios.

At INDUSTRIE we are aware of the very different reasons children dance, therefore it is essential we offer different levels of dance classes ensuring we create the right atmosphere for every dancers needs, whilst maintaining the same level of professional tuition for each of our classes. We truly have a dance class that will cater for everyone. Above dancing, we are also aware of the personal benefits all dancers gain from attending dance lessons - friendships, memories and confidence is something we love to see in the dancers and within INDUSTRIE studios.

INDUSTRIE VALUES - Our studios and staff are friendly, professional and experienced in what we do. We are driven to provide exceptional tuition, quality dancers with outstanding attitudes, extensive opportunities, having healthy balanced studios/dancers/teachers and aim to inspire. At the same time setting ourselves aside by maintaining outstanding service to our loyal and committed dance parents. We believe you get out, what you put in. Our job is greater than just dance steps, we are able to teach your children life skills such as; organisation, responsibility, commitment, resilience, confidence and work ethic. Let us do our job in guiding your dancers to become great people in dance and in life. Our team is bonded by their passion and care for your children.

INDUSTRIE – *The ultimate studio for your dancer*

The team looks forward to a wonderful dance year ahead.

INDUSTRIE
performing arts

CLASS INFORMATION

WE OFFER CLASSES IN...

- Jazz, Tap, Ballet, Song & Dance, Lyrical, Contemporary, Kicking Routines, Hip-Hop, Acro, stretch, champion group, progressive ballet, tap technique, vocals and more.
- Competitive & Non-Competitive classes
- RAD classes Pre-Primary to Advanced 2
- Concert work
- Commercial opportunities
- Pilates
- Ready Set Dance Toddler Program
- Extension intensive classes
- Vocal Training
- All ages - beginner to advanced.

We have a class for everyone. For further class information or advice on which class is best for your dancer, please contact us. Our job is to provide the opportunities, it's up to our dancers to make the most of it. You can do one class or many, a little or a lot – it is up to you!

GENERAL INFORMATION

TWO DIRECTORS TO LOOK AFTER YOU AND YOUR DANCERS NEEDS

IPA is very unique and we dare to do things a little differently to ensure new opportunities and growth is open to our dancers and families. Particularly unique to dance in Tassie is two directors / studio owners as at IPA, the first and only studio to embrace a full studio merge – where two became one. Although we share the same vision for our studio, we both bring something quite different to our roles, students and parents. We are both readily available to all our dance families, however here is a guide as to where we both specialise outside of our teaching roles;

MISS SAM

Studio Owner/Business Director/Teacher

• Business opportunities	• Studio co-ordinator
• Studio Growth / new enrolments	• Daily studio operations
• Quality control	• Administration
• Customer care	• Dancer well being
• Marketing	• Communication

MISS NICOLE

Studio Owner/Studio Director/Teacher

You may contact either of us with any concern, however for the quickest resolve please use the above as a guide. We will however endeavour to fill your queries regardless of which director you contact, as we are equally as passionate about our customers and your needs.

NEW ENROLMENTS

All new students have a settling in period of 3 weeks. This will allow the family to get a feel for the studio, the teaching staff and allow the student time to feel comfortable with their class choice. It is not necessary to purchase shoes and/or uniform until after your settling in period is over. You will be contacted before the end of the 3 weeks to confirm your enrolment or answer any of your questions – We hope your time with us is long and memorable. Once your dancer has committed to a class, uniform and shoes can be ordered through reception.

OFFICE & RECEPTION HOURS

Reception Hours:
Monday – Thursday 4 – 7:00pm
& Saturday 9 – 12noon.

Business/Office Hours:
Tuesday, Wednesday & Thursday.

All outside studio matters will be dealt with during our office hours, however if you would like to talk with the studio owners, an appointment time in advance to see either Sam or Nicole is always preferable. If you have something urgent/important you need to discuss with us, please feel free to try us on the after hours mobile number 0426 268842.

To help with the huge workload, efficiency and personal service, Leanne Marriott, is Industries Business Manager in 2020 and will continue to manage office matters. Leanne is professional, discreet and works very closely with Sam & Nicole and will answer you during reception hours only (please do not contact Leanne outside of reception hours or on her private Facebook page). If Leanne cannot answer your question, she will forward your message to the Directors and we will get back to you as soon as possible.

COMMUNICATION

Whilst it is very important to keep communication lines open at all times, it is not appropriate to discuss queries or issues during studio hours as we are busy teaching your children. So please feel free to contact us as per the below options (listed in order of preference i.e when we will have the most time for you!).

Our main point of contact is via email. Facebook is used as a reminders/non-important information only. Our website is where we post all studio information for you to check in your own time.

- ✓ Check our website regularly as it most probably will answer your questions
- ✓ During office hours (see office hours above)
- ✓ Via email (emails will only be answered during our office hours)
- ✓ By phone (before studio hours 2:30pm), however we are busy mums, so not always available to answer immediately, please leave a message and we will get back to you as soon as we can.
- ✓ We ask you all make yourselves a member of our INDUSTRIE Performing Arts Facebook page as this is updated with the same information, daily.
- ✓ We do have a public and a private Industrie Facebook page. If you are not a 'friend' please join us and like our pages.

IMPORTANT....

Your teachers work very hard and often extensively out of hours - customer care and communication is very important to us, however, we ask that our private time is respected. It is not preferable to send us business queries via our private Facebook accounts and/or note that your text messages sent during our private time will only be answered at a convenient time. We make ourselves very available and you are very important to us, however for effective communication and out of respect for our privacy and family time, we ask that you are patient with our response time, particularly out of hours. We know as parents you will understand our request.

CLASS AND STUDIO RULES

To ensure a smoothly running dance school, please make yourself familiar with the following requirements;

- Parents are not permitted to watch classes – its very distracting to both teacher and students, however we do invite parents in occasionally throughout the year to see our progress.
- All costuming is organised by teachers – this includes solo/duo/groups etc.
- To get results from individuals and groups we require commitment to class each week. Absence is sometimes unavoidable, however we ask that you contact the office (prior to lessons starting) to let us know if you will be away or are sick.
- Should a dancer miss class it is appropriate for the teacher to keep the absent student out of the choreography taught that day and/or any major changes. This of course is only on the occasion the group are preparing for performances and when time is not on our side. This is not a punishment (absences are unavoidable at times), rather a good solution for both teacher (who has a job to do), absent student (to alleviate pressure and stress to

catch up) and present group members (who expect to continue moving forward at all lessons). This will be at the teacher's discretion but must be noted by parents and students.

- Please be aware that at IPA **we DO dance on public holidays and student free days.**
- Student mobile phones are to be on silent during class and it is not acceptable to touch anyone else's private property.
- All students are expected to take pride in their appearance, be ready for class on time and respect their teachers and fellow students at all times.
- A good attitude goes a long, long way.

WAITING ROOM

Our waiting room is there for the convenience of our dancers. Parents are asked to drop students to class and leave to avoid over crowding. The waiting room is to be used as a space for dancers to warm up and prepare for class. Parents of junior dancers are invited to sit and wait for their children if they choose to. We ask that you please be careful of your conversation and language in waiting rooms, as there are little dancers present at all times.

PICK UP & DROP OFF

There is plenty of public car parking available to parents for drop off & pick up. Students are to wear their IPA tracksuit or other appropriate clothing when arriving and leaving the studio. We do not like to see students walking around in their dance wear outside of the studio due to the busy area in which we are located. Students are to be collected from inside our studios and ask that students (particularly younger students) do not wait outside, and remind parents we are unable to supervise or be liable for your children once they leave the studio. Students should arrive 15 minutes early to warm up in our waiting room. We run a tight schedule and expect all students to be ready (in correct dance wear with shoes on) on time. Teachers will collect students from the waiting room when they are ready to commence class.

COSTUMING

You can expect to purchase 2 – 3 group costumes for group routines per year, this is a guide only and depends on your level of class (i.e **junior** and **non-competitive** students costuming costs are kept to a minimum as you only wear your costumes once a year). If you do additional classes, it is likely you will require additional costuming. Our aim is to make dancing as affordable as possible for all families so your children can continue their passion whilst still focusing on quality. Prior to any performance, invoices will be sent out outlining your confirmed full group costume costs (this excludes your solo/duo costumes as they will be invoiced/arranged separately). You will have 4 weeks to pay your costuming account in full. We introduced a hire wardrobe to IPA (founded in 2018) and are excited for all families benefit from this set-up, either by way of hiring group costuming at a lower cost and/or the studio buying back existing costumes you have paid for, hence putting money back in your pocket. Please note that new costuming is sometimes unavoidable, however we will use wardrobe benefits for all groups where we can. Your costuming requirements/costs will be made official prior to a performance. The above is a guide only. It is very important to us that we keep costuming costs down as much as we can whilst maintaining quality.

FEES

Fees should be paid as per our fee schedule (copy available on our website). If, for any reason, you are having difficulty with payments, please contact the office to discuss your options. Your information is always strictly confidential. Parents have the right to withdraw their enrolment at any time. We do ask for a courtesy call to inform us of your decision. Teachers also have the right to cancel classes should an emergency arise. If a replacement teacher cannot take class in our absence, parents will be notified of cancelled classes (note, you will receive a full refund for cancelled classes, when a substitute teacher or assistant is not available to teach).

CODE OF CONDUCT

At Industrie we are serious about creating a great dance culture. Please read the below to your dancer and ensure both parent and dancer are aware of our expectations. Should we consider any of our codes are being violated, we will address both parent and/or student in person. Should the matter not be resolved immediately we will offer our assistance in recommending another Dance Studio. A happy and safe environment for all dancers is the only way at Industrie.

- Dancers are a part of a team. It is essential for all dancers to respect, encourage and support their team members. Speaking negatively about others performances and ability will not be tolerated.
- Whilst we encourage our dancers to take up as many opportunities as possible, it is courtesy to let your training faculty (Industrie Performing Arts) know of any outside 'dance related' projects that you may be considering, to avoid conflict of interest and out of respect to your teachers who put so much effort into creating the performer you are and to limit class clashes – without your training from your chosen studio, you would not have the tools to take on further opportunities that are offered outside of the studio, so please be mindful and considerate at all times. Should Industrie feel it be a serious conflict of interest we have the right to deny permission and ask that parents and students respect our decision. Independent solo choreography is permitted, but only out of IPA premises/studios.
- Dancers and parents are to respect all teachers decisions in and out of class. We can't do our job well, without trust and respect. Let us do our job!
- At Industrie we like to teach resilient children. Our policy is to deal with any issue as it happens within the class and encourage children to let us know if someone has upset them on the spot. There is a difference between bullying, teasing and kids being kids, however, all matters will be dealt with accordingly and encourage parents to help us build resilient children of the future by encouraging them to stand up, speak up and discuss with us freely.
- It is not appropriate for a parent to have input into a routine, dance class decisions or our creative vision without a dance or design background and even then we will ask should we need your assistance.

UNIFORM & CLASS ETIQUETTE

Our studio colours are grey & white. Uniform in class is compulsory (available for order three times per year from reception), if you do not have official uniform, plain black dance attire ONLY should be worn to class. RAD ballet class attire is according to RAD requirements and is available on our website. All IPA dancers are encouraged to wear our Industrie jackets & pants proudly (this is our official and public uniform and is to be worn when representing IPA at all times) and will also be available for order in term 1 of every year.

Dance shoes and uniform available for order/purchase at open day or at reception mid term.

• THEATRICAL CLASSES (Jazz, Song & Dance, Tap and Kick)

GIRLS

Basic attire;

- Leotard, crop, fitted top or tutu (junior students)
- With hot pants, tights or other fitted items.
- Stockings are optional (ballet pink or tan)
- Camel jazz shoes (8 years +) pink ballet shoes (7 & Under)
- Camel tap shoes are also required

BOYS

Basic attire;

- Shorts with singlet, t-shirt or other tops
- Black jazz shoes (8 years +) ballet shoes (7 & Under)
- Black tap shoes are also required

• TECHNIQUE & BALLET/LYRICAL CLASSES

Fitted items as above, however no layering/loose clothing permitted

• HIP-HOP

Add you own loose/street style clothes over the top of your basic dance attire (as above) and hard soled boot/shoes/sneakers.

• ACRO

Usual group basic attire

- **RAD BALLET UNIFORM** (is slightly different and according to RAD requirements. A full and lengthy ballet uniform list is available on our website – www.industriepa.net)
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COMPETITIVE STUDENTS SHOULD HAVE AN OFFICIAL IPA JACKET BEFORE YOUR FIRST COMPETITION
(NO PARENTS IN INDUSTRIE UNIFORM PLEASE)

Hair is to be pulled back neatly at all times and minimal jewellery (no fit bits please). In all circumstances we should be able to see the dancers body for technical purposes, especially the knees, shoulders and feet. Dance shoes should be a firm fit to allow the feet to work correctly. One size too big hinders a dancer's footwork dramatically! Most uniform items are designed to accommodate class requirements, however some more street style/casual items are on offer, but may be asked to be removed by your teacher if in the way of our dancing. Remember 'to feel like a dancer, you must look like a dancer'.

THANK YOU FOR CHOOSING INDUSTRIE – SAM & NICOLE

IPA DANCERS CALENDAR & IMPORTANT CONTACTS

TERM 1 DATES = 9 weeks (8 for Friday classes)

Saturday 8 th February	Term 1 resumes
Sunday 1 st March	Group Choreography Day (TBC)
Sunday 15 th March	Group Choreography Day (TBC)
Thursday 9 th April	End Term 1.

TERM 2 DATES = 10 weeks (9 for Saturday Classes)

Saturday 25 th April	NO DANCING DUE TO ANZAC DAY
Monday 27 th April	Term 2 resumes
Sunday 7 th June	Solo Day (TBC)
Sunday 21 st June and/or 28 th June	HOBART EISTEDDFOD REHEARSAL (All competitive groups compulsory – TBC)
Friday 3 rd July	End Term 2.
Friday 3rd – 11th July	SOUTHERN TASMANIAN DANCING EISTEDDFOD (All competition groups)

TERM 3 DATES = 10 weeks

Saturday 18 th July	Term 3 resumes
Friday 25 th September	End Term 3.

TERM 4 DATES = 9 weeks

Saturday 10 th October	Term 4 resumes
DATE TBC	RAD ballet exams (ballet students only)
DATE TBC	IPA concert dates
Saturday 12 th December	End of 2020

******IPA CONCERT DATES******

**Due to theatre renovations still in motion we are unable to provide you with a concert date at this time.
As soon as we have secured our date, we will be sure to let you know.**

Concert dates are usually held between mid November – mid December.

Some rehearsal dates may apply

**IPA CONCERT INCLUDES ALL IPA DANCERS AND CONSIDERED A COMPULSORY EVENT UNLESS DISCUSSED
WITH STAFF AT THE BEGINNING OF THE YEAR**

STUDIO INFORMATION

DIRECTORS:-

Samantha Reason
Nicole Rosson

MANAGING ROLES:-

Ali White (Head Of Derwent Valley)
Natasha Jones (Head Of Ballet)

EMAIL:-

info@industriepa.net - Business
sam@industriepa.net - Director
nicole@industriepa.net - Director

WEBSITE:-

www.industriepa.com.au

OFFICE HOURS:-

Tuesday, Wednesday Thursday

MAILING ADDRESS:-

62 Cambridge Road
Bellerive Tas 7018

BELLERIVE STUDIO:-

62 Cambridge Road
BELLERIVE

DERWENT VALLEY

STUDIO:-

St Pauls Uniting Church Hall
Burnett Street,
NEW NORFOLK

2020 STAFF

BUSINESS MANAGER

Leanne Marriott
Contact through office email

RECEPTION

Gwen Bates
Lilly Rosson

COSTUMING & UNIFORM

CO-ORDINATOR:-

Gwen Bates

PRINCIPAL TEACHERS

Nicole Rosson
Samantha Reason
Cindy Johnston
Ali White
Natasha Jones

SENIOR TEACHERS

Jessie McKenzie
Bronte Moore
James Cooper
Tammy Sutcliffe

TEACHERS/STUDENT TEACHERS

Brontie Froud
Trent Marriott
Nakia Bates
Ashlee Gordon
Abby McKeown
Hailey Bromfield
Sarah Radford